

Audit Committee – Member request monitoring table

Date of committee – 6 June 2023

Action No.	Name of committee report	Information requested / question asked	Member name	Officer responsible for providing response	Date response provided	Response
1	Annual Internal Audit Report	Referred to the Critical activities identified by Management as having a low level of assurance in relation to Combined Assurance and asked for details on the issues with the activities listed in the Report. It was advised that more information on Tree Management would be circulated following the meeting	Cllr Dyer	Simon Walters/ Steve Bird	20/06/2023	Trees- This related to a lack of proactive tree surveys. A budget has now been established for proactive surveys, and work has now started to survey all city council owned trees according to a hierarchy of risk (highest risk areas first). Any work identified by the surveys will be actioned according to risk. The level of risk has been mitigated, and assurance will continue to improve as the surveys progress.
2	Annual Internal Audit Report	Referred to IT Asset Management and asked if a physical inventory list was being completed.	Cllr Clarkson	Amanda Stanislawski	20/06/2023	The Audit of IT Asset Management has now been completed and has raised a number of issues which are currently being clarified before the report is finalised. This will be presented to the Committee as soon as possible.'